




## TOP TIPS TO AVOID NON-CONFORMANCES


Remember to make use of our **templates** and **checklists** which are available online. Seeing this symbol means there is a template available:




We understand that you are passionate about the food you produce and work hard to ensure it is produced to Red Tractor standards. No-one likes a non-conformance, so this flyer sets out top tips for how to avoid the most common non-conformances.

1. Is there at least one person, who is responsible for administering medicines that has undertaken training in the **last 5 years** and holds a certificate of competence/attendance? 

2. Have you checked that all **housing is constructed and maintained** to provide a safe and secure environment for livestock? Check for any sharp edges, projections or damage which may develop that could be hazardous to livestock and that all gates and doors will prevent straying or escaping

3. Is there an appropriate **annual strategy in place to manage Johne's disease?**  
Ensure: Johne's management plan declaration is signed and completed by an Accredited Johne's Veterinary Advisor 

4. Are **structures** within the **dairy and milk storage area sound, maintained and suitable?**  
Ensure: walls, floors, ceilings, beams windows and lights are appropriate and in line with the guidance provided in the Red Tractor manual

5. Are **organic manures** being stored in a manner that **minimizes the risk of contamination** and pollution to crops, feedstuffs, animals, soils, groundwater and watercourses?  
Ensure: there is a documented up-to-date calculation of slurry storage requirements 

6. Is all **feed** being stored in a manner which **minimises the risk of contamination?**  
Ensure: storage facilities are weatherproof, protect against feed contamination by domestic animals, wildlife and vermin.

7. Is the **milking machine** being tested at least annually, identified faults rectified and records being kept?  
Ensure: copies of the test report are available to assessor, evidence that any faults have been rectified

8. Are all **milk cooling systems and storage tanks being maintained** to ensure effective cooling and washing? Ensure: maintenance and calibration of relevant gauges and leakage testing have taken place and keep evidence of annual formal services, or maintenance. Also ensure all faults identified during the service are rectified

9. Are **records** being kept of all **veterinary medicines administered** which include all the required details? 

10. Have all **medicines**, their **containers** and **administration equipment** been **disposed of responsibly?**  
Ensure: all needles and blades are stored in a dedicated sharps container pending disposal