HOW TO CREATE A PRINT AT HOME PDF GRAIN PASSPORT

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Log in to the Red Tractor checker page (https://checkers.redtractor.org.uk) using your **Red Tractor login** details.

- If you aren't registered just click on "register for access' and apply for member access.





Once you've logged in, make sure you are on the '**assurance checking**' page for crops.

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On the left-hand side you will see a **'register a passport'** button. Click it 👆

If you have more than one site, click on the drop-down menu to select the site the load is coming from and click '**continue**'.

 If you only have one site there should only be one option.



Assurance Checking	computate crops rassports
Checker Usage Report	
Help on Checking	Create a Passport - Step 2
Supply Chain	You can provide details for the Grain Movement Declaration (section 1) of the passport document,
Status Tracking	If you do not wish to fill these out now, you may opt-out from entering details by selecting "No" to the answers
Help	below. You will still need to enter these later by writing on the printed form prior to collection. There is also an option to complete electronically at a later date once saved on your computer.
Register a Passport	Departure Details » Movement Declaration » Download Passport
Passport Archive	6 Edit Content
About Crops Passports	Membership:
Submit a DPR	Business Name:
Submitted DPRs	Test Member RT Crops 2 Collection Address
Industry Watchlist	Commercial Road, Ladybank, Fife - KY15 7RA
Your Checker Report	Is loading date known at this time?
Post-Audit	
Questionnaire	○ No ○ Yee
Contact Scheme &	

If you have information about the load, you can answer questions online. **This will populate the passport.**

 If you don't know the answers, just select the 'no' options and once it has been printed off, it can be hand-written.

Once you have finished answering the questions, click '**continue**' at the bottom of the page.

Once complete, the system will give you the option to download the passport, click on 'click here to download the passport'

Now save it and print it off.

This is not an electronic passport, so you will need to print it off and send it with the load.

Report	
Help on Checking	© Edit Content Create a Passport - Step 3
Supply Chain	Your combinable crops passport has been created and can be downloaded using the link below.
Status Tracking	Print one copy to give to your grain haulier upon collection. Before printing, you can complete any additional
Help	information required by typing directly into the PDF document.
Register a Passoort	Departure Details » Movement Declaration » Download Passport
Passport Archive	(i) Edit. Content
About Crops Passports	Membership: 498175 - Test Certification Body
Submit a DPR	Business Name: Test Member BT Crons 2
Submitted DPRs	Collection Address: Commercial Road, Ladybank, Fife - KY15 7RA
Industry Watchlist	Passport Reference:
Your Checker Report	BEFP40
Post-Audit Questionnaire	Click here to download the passport whice you can then save to your computer and print
Contact Scheme & Certifiers	
Red Tractor Portal	