



**RED TRACTOR ASSURANCE FOR LIVESTOCK COLLECTION CENTRES
SELF ASSESSMENT CHECKLIST**

CODE	STANDARD	Do you meet the requirements of the Standards?		
		YES	NO	N/A
SITE LICENSING				
LI.a	The site must be licensed by the relevant authority for the animal gatherings undertaken on-sites			
LI.b	Gathering licence conditions must be complied with at all times			
LI.b.1	A documented licence implementation plan is available to staff and followed			
LI.c	Where sites are used for pig gatherings, specific conditions must be adhered to			
DOCUMENTS AND PROCEDURES				
DP.a	Sites must hold a copy of the Red Tractor Assurance – Market/Collection Centre standards			
DP.b	A plan for the effective management of serious incidents and potential emergency situations must be documented, kept up-to-date and implemented when necessary			
DP.b.1	A disease outbreak contingency plan must be documented, kept up-to-date and implemented when necessary			
DP.b.2	Key plans are developed with input from key personnel			
DP.b.3	Staff have access to and an understanding of the plans relevant to them			
DP.b.4	The contact details of key personnel are displayed appropriately to enable the reporting of issues and emergencies			
DP.c	Systems must be in place for the recording, investigating and resolution of any complaints received that are relevant to the requirements of the Standards			
STAFF				
SC.a	Systems must be in place to ensure that all staff are effectively trained and deemed competent to carry out the activities that they are employed to do			
SC.b	The performance and competence of staff must be regularly reviewed, and refresher training implemented as required			
SC.c	Records of staff training, and performance reviews must be kept			
SC.d	There must be a sufficient number of competent staff on-site to care for and handle livestock			



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	TRACEABILITY, ASSURANCE STATUS AND TRADING STATUS	YES	NO	N/A
TA.a	The site must have a fully operational and demonstrably effective traceability system, from supplier through to customer			
TA.a.1	The system must include a complete record of movements of livestock, on to and off the site			
TA.a.2	Traceability documentation for all livestock is received and reviewed to ensure it is complete			
TA.a.3	Livestock movements must be registered to national databases within the required timeframe			
TA.a.4	Traceability documentation is provided to the next link in the chain			
TA.b	Incoming livestock must be identified, in accordance with legislation, when they arrive on-site			
TA.b.1	Errors in livestock identification or movement documentation are investigated and acted upon			
TA.c	A system must be in place that enables vendors to declare key information, relevant to assurance, health and welfare			
TA.c.1	Relevant information must be notified to potential buyers			
TA.d	Where livestock is claimed to be assured, systems must be in place to verify the assurance requirements behind the claim			
TA.e	Systems must be in place to ensure assured livestock are identifiable from non-assured livestock			
TA.f	All persons involved in delivering the traceability requirements must be demonstrably competent			
	BIOSECURITY AND DISEASE CONTROL	YES	NO	N/A
BD.a	A Biosecurity Officer with overall responsibility for site biosecurity, must be appointed			
BD.a.1	The Biosecurity Officer must be trained and demonstrably competent			
BD.b	A biosecurity plan must be documented and implemented			
BD.c	Biosecurity risks posed by staff must be identified and minimised			
BD.c.1	Staff wear clean boots and outer clothing at the start of each gathering			
BD.d	Facilities to cleanse and disinfect boots and wash hands must be made available to all site users			
BD.d.1	Boot cleaning facilities must be maintained and provide effective disinfection			
BD.e	Public access to the livestock and loading areas must be restricted			
BD.e.1	Pig collection centre facilities only accessed by those that operate the site and transport pigs			
BD.e.2	Pig collection centres must keep a record of all non-staff users and visitors to the site			
BD.f	Systems must be in place to prevent contact between the livestock on-site and other livestock			
BD.g	All vehicles that unload livestock at the site must be cleansed and disinfected after use			
BD.h	A vehicle wash facility must be available and useable during all times of the year the site is in operation			
BD.h.1	The wash facility must be well-managed and maintained			



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BD.h.2	The wash facility must be of suitable design to allow effective cleansing of vehicles			
BD.h.4	Suitable, functioning equipment must be available for use at the wash facility			
BD.h.5	A supply of water must be available for use at the wash facility			
BD.h.6	Suitable disinfectants must be available for use along with application equipment at the wash facility			
	BIOSECURITY AND DISEASE CONTROL	YES	NO	N/A
BD.i	Suitable disinfectants must be used to disinfect the site, vehicles and boot disinfecting facilities			
BD.j	Animal derived wastes must be stored appropriately pending disposal			
BD.j.1	Animal derived wastes must be disposed of appropriately			
BD.j.2	Fallen stock must be stored appropriately pending prompt disposal via an approved method			
BD.j.3	All other wastes must be disposed of in a manner that minimises the risk of contamination or pollution			
	SITE CLEANLINESS	YES	NO	N/A
CL.a	The site must be regularly cleaned and disinfected			
CL.a.1	Records of cleansing and disinfection must be kept			
CL.a.2	All persons who undertake site cleansing and disinfection must be demonstrably competent			
CL.b	Dedicated, functioning washing equipment is available and used to cleanse and disinfect the site			
CL.c	A supply of water must be available for use			
	SITE MANAGEMENT AND CONSTRUCTION	YES	NO	N/A
MC.a	The site is well managed and of a clean and tidy appearance			
MC.b	Effective systems must be in place to control vermin on-site			
MC.c	Systems must be in place to ensure that those delivering livestock have an awareness of arrival and unloading procedures			
MC.d	All facilities livestock have access to are suitably designed, maintained and constructed to provide a suitable environment for livestock			
MC.e	Suitably designed and constructed loading facilities must be provided			
MC.f	Floors which livestock have access to must be suitably designed, constructed and maintained to minimise the risk of slipping, falling or injury and allow effective cleansing			
MC.g	Livestock areas have sufficient lighting to allow normal behaviours, effective handling and inspection			
MC.h	Livestock must be kept in conditions that provide appropriate thermal conditions			
MC.i	Facilities must be available for the segregation of sick or injured livestock			



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MC.j	Handling and inspection facilities must be available for use at all times			
MC.k	A system must be in place to ensure maintenance issues are identified and rectified			
	ANIMAL HEALTH AND WELFARE	YES	NO	N/A
AW.a	A system must be in place to check the health and welfare of all livestock that come onto site			
AW.a.1	A system must be in place to check the health and welfare of all livestock regularly whilst the livestock are on-site			
AW.b	Prompt appropriate action must be undertaken in the event of an animal arriving unfit or becoming unfit to travel whilst on-site			
AW.b.1	Staff understand the actions to be undertaken in the event of an animal arriving unfit or becoming unfit to travel whilst on-site			
AW.b.2	Livestock that require emergency killing must be dealt with immediately by a competent person according to the site's documented procedure			
AW.c	Dairy cows with overstocked udders must be milked prior to onward consignment			
AW.c.1	Milking equipment must be maintained and tested			
AW.d	Livestock must be held on-site for the minimum time possible			
AW.e	Livestock must be handled appropriately for their species behaviour			
AW.e.1	Handling aids used on-site must be suitable for the species and used appropriately			
AW.f	Livestock must be grouped appropriately to avoid bullying, injury or distress			
AW.f.1	Fractionous livestock must be penned and handled appropriately to minimise distress and the risk of injury			
AW.g	Systems must be in place to ensure livestock are penned with sufficient space allowances to ensure animals are not overcrowded			
AW.g.1	Livestock space allowances are increased as needed to safeguard welfare			
AW.h	Additional provisions are given to specific categories of livestock to deliver their welfare needs			
AW.i	Facilities for providing fresh, clean drinking water to livestock must be available and provided as necessary to meet welfare needs			
AW.j	Suitable feed must be available and provided as necessary to meet welfare needs			
AW.j.1	Where feed is provided, it must be provided in a way that enables all livestock to take sufficient feed			
AW.j.2	Feed purchase records must be kept			
AW.k	An Animal Welfare Officer (AWO) with overall animal welfare responsibility, must be appointed			
AW.k.1	The AWO must be appropriately trained and demonstrably competent			



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AW.k.3	Deputies appointed to assist the AWO on sites with high throughputs/frequent gatherings must be appropriately trained			
AW.l	All staff involved in the care, handling and management of livestock on-site must be demonstrably competent			
AW.l.1	Staff involved in the care, handling and management of livestock are given regular training updates			
AW.m	The AWO must maintain a record of all welfare incidents that occur on-site			
AW.m.1	Welfare incidents must be investigated and appropriate corrective action implemented			
AW.m.2	A record of the investigation, findings and any corrective action undertaken must be recorded and reviewed annually			
	ANIMAL HEALTH AND WELFARE	YES	NO	N/A
OL.a	The time livestock spend on-site must be kept to a minimum			
OL.b	Areas or pens used for overnight lairage must be suitable			
OL.c	Livestock must be provided with fresh drinking water and feed			
OL.d	Suitable livestock feed must be available on-site at all times if overnight lairaging is a routine practice			
OL.d.1	Feed must be provided in a way that enables all livestock to take sufficient feed			
OL.e	Regular checks must be made on livestock and any issues identified acted upon			
OL.f	Field lairages must be equipped with appropriate facilities to deliver welfare needs			
OL.f.1	Field lairages must be effectively managed			
	RECOMMENDATIONS (the following do not affect your certification)	YES	NO	N/A
BD.c.2	It is recommended that staff do not have contact with pigs outside of the market or collection centre environment			
BD.g.1	It is recommended that vehicles that unload pigs at the site must be cleansed and disinfected on-site NB Upgraded to full standard from October 2017			
BD.h.3	It is recommended that during a gathering of pigs, there must be a system in place to ensure vehicles used to transport pigs can be cleansed and disinfected, without the risk of cross contamination from other vehicles NB Upgraded to full standard from October 2017			
BD.h.7	It is recommended that sufficient wash bays are provided			
AW.k.2	It is recommended that AWOs hold a formal AWO qualification			