



NOVEMBER 2020

THE RED TRACTOR PORTAL

The safest and simplest way to provide your Certification Body with farm assurance paperwork



THE RED TRACTOR PORTAL IS FREELY AVAILABLE FOR ALL MEMBERS TO USE

The portal is a secure, confidential online filing cabinet where farmers can upload, and store documents required to demonstrate compliance to Red Tractor standards.

PORTAL BENEFITS

- It provides a highly secure way to store confidential documents.
- It enables members to prepare for their assessment in advance, by ensuring they have all documentation in one place.
- It allows your assessor to process the paperwork section of an assessment securely either remotely ahead, or during the assessment.
- It supports Red Tractor's commitment to keep both assessors and farmers as safe as possible, by helping to minimise the time spent on farms checking paperwork. The more you upload, the better.

Thousands of farmers are already taking advantage of these benefits and using the portal.

Once you have registered for the service by visiting <https://checkers.redtractor.org.uk>, using the portal is simple.

1 Go to portal.redtractor.org.uk and enter your details. Click forgotten password if you can't remember your details.

2 Once logged in click the blue 'upload documents' button to access your documents page.

3 Select the category from the list on the left-hand side, then the requirement and then upload your document.

4 No need to save, just log out when the upload is complete.

THE RED TRACTOR PORTAL Q&A...



Q How does the portal benefit me?

A You can upload and review documents at any time during the year, rather than have to find them on the day of your assessment. If they are still relevant the follow year, there's no need to upload again. This all saves time.

Q Why use the portal?

A We want to keep assessors and farmers as safe as possible. Minimising the time assessors spend on farms checking paperwork that could be done remotely, is one way we can work together to achieve this goal.

Q How long does it take to upload documents?

A The speed that the documents travel from you to us will depend on your internet connection – the faster the connection, the better. We understand rural broadband can be slow and frustrating. Once you have uploaded your documents to the portal, they are stored for as long as you would like them to be. You can delete any documents at any time.

Q How do I know which documents to upload?

A Your certification body will explain which documents are needed when they arrange the assessment, but you are able to upload and store any documents you feel would be useful for a current or future farm assessment.

Q Who sees my documents? Is it secure?

A We take security very seriously. Only your assessor can see the documents. All data flowing from your computer to our portal will be encrypted during the transfer, and once the files have been received, we add another layer of encryption. You own the rights to all documents uploaded so you can delete them at any time.

MEMBER TESTIMONIALS...

“Being able to upload them in advance has also reduced our actual audit time. Being able to streamline inspections and complete multiple audits in one day has huge potential for us going forward.”

**LINDA KIRBY, HEAD OF AGRICULTURE,
HOOK2SISTERS**

“We used the portal in stages before the inspection – an hour here and an hour there to upload the documents – and it worked really well. It did take a bit of time but they are now there for future audits so it will save time.”

**RICHARD FINDLAY,
LIVESTOCK FARMER**

“This is a great tool for farmers; straightforward and uncomplicated. It is a great example of how modern technology can be used to help us prepare for our assessment. There is nothing to be afraid of, it's an intuitive system that's easy to use.”

**LAURENCE MATTHEWS,
MIXED FARMER**

